

ADEQUACY STANDARDS CHECKLIST FOR COMMUNITY RENTAL HOUSING

RENTAL PROPERTY MUST BE VACANT AT TIME OF INSPECTION (including any landlords and previous tenant's possessions, unless agreed with incoming tenant)

The adequacy standards detailed here are to ensure all community housing rentals meet the Community Housing Acceptability Criteria standards directed by the Department of Defense and the UK Health and Safety Rating System.

GENERAL INFORMATION: (To Be Completed by the Landlord/Agent)

A Copy of Current Gas and Electrical Certs Must Be Provided Prior to Booking Safety Inspection

Full Address of the Property to be Inspected: _____ Post Code: _____

Number Of Bedrooms: _____ Number Of Bathrooms: _____ Square footage of Unit: _____

Landlord Name: _____ Email: _____ Phone: _____

Agent Name: _____ Email: _____ Phone: _____

Member Name: _____ Email: _____ Phone: _____

Advertised Rent: _____ Deposit Amount: _____ Parking Availability: _____

Utilities Are Included: (Water, Electric, Heating, None, Etc.) _____

Heating Type: Gas/Oil/Electric (please circle)

Date Available: (date property is ready to be in after previous tenant has moved out) _____ Anticipated Move in Date: _____

HOUSING CHECKLIST: (To Be Completed by the Military Housing Office Inspector)

A. Electrical

1. Switches, sockets and fixtures must be intact and must not have expose wires or damaged
2. All smoke alarms must be in proper location and operable and not painted over
3. Carbon monoxide detectors must be in proper location & operable (not applicable if unit is all-electric), and not painted over
4. Circuit breaker accessible
5. All light fixtures are operable and have working bulbs/lamps

B. Plumbing

1. All toilets flush property
2. Each sink, tub, and shower have hot and cold water
3. All drains work properly
4. No apparent leaks at any plumbing location to include spigots
5. Bathrooms must have a window or fan for ventilation
6. Stopcock for the unit is clearly marked
7. All sanitary ware is free from damage

C. Heating and Ventilation

1. All heaters inside the house permanently fixed to the wall and operational
2. All ventilation fans (to include range hood) tested and operational

D. Environmental

1. No visible signs of mold
2. No signs of damp
3. No evidence of water marks/stains that indicate interior leaking
4. No evidence of pest infestation
5. Do all soft furnishings supplied by landlord have safety tags

E. Security and Egress

1. All doors lockable w/keys present (including interior doors)
2. All windows lockable w/keys present
3. Space between railings/open tread gaps on any set of stairs less than 10cm (4inches)
4. All bedroom windows and doors are operational and meet egress requirements
5. House number visible
6. Safety glass, or film present on glass doors, low windows, and shower glass
7. Handrail in place to any set of stairs over 4 steps
8. All flooring secure, with no cracks, and with no trip or slip hazards

F. Exterior

1. Roof appears to be intact
2. Brickwork/siding intact
3. Gutters appear to be free from debris
4. Outbuildings, accessible, structurally sound, and free from rot
5. Gates are lockable and in good condition
6. Garden surfaces free from trip/slip hazards, and animal waste
7. Garden in good order, and not overgrown
8. Free from rubbish/waste to gardens

G. Advisory Items

H. Property Recommendation

☐ **Pass/Acceptable**

☐ **Pass/with Non-Heath Safety Conditions/Advisory-** This property has passed inspection once the items listed above have been remedied. Please communicate completion of the works required to the potential tenant for your property.

☐ **Fail/Do not Recommend Move-in-** Due to the number of failed items or the extent of the items which failed, the Military Housing Office does not recommend this property to be rented to USVF personnel. We kindly request that any holding deposit promptly be returned to the member.

I. Acknowledgements and Confirmations

If applicable, I acknowledge that all failed inspection items and deficiencies listed in Section H must be corrected and resolved prior to tenant occupancy. I further acknowledge that the Military Housing Office inspection does not include assessment of cleanliness standards or cosmetic/decorative conditions of the property.

Signature of Agent/Landlord: _____

Signature of Housing Inspector: _____